



## UPDATE OF CREDIT CARD AUTHORITY FORM

Title \_\_\_\_\_ First Name \_\_\_\_\_ Surname \_\_\_\_\_

Membership Number: \_\_\_\_\_

Please complete this form to provide your credit card details to the University Club of Western Australia for the settlement of your Club account:

### **Payment Method** (please tick)

Credit Card       Direct Debit (a Direct Debit Request will be sent to you)

### **Signing Privileges** (please tick)

Please indicate whether you would like to be able to charge incidental expenditures (e.g. food and beverage, event tickets, etc) to your Club account.

Yes, I would like signing privileges       No, I do not require signing privileges  
(Settlement details are mandatory)

### **Membership Subscription Payment Type** (please tick)

Annually       Monthly

### **CREDIT CARD PAYMENT**

Please charge my credit card (please tick)

Mastercard       Visa       Amex       Diners

Card Number     /     /     /

Expiry date   /

Cardholder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Please note: if you have completed this section, this is the account that will be debited for Incidental Expenditure.

Please return the completed form(s) to The University Club of Western Australia for processing.

Note: membership is ongoing and if you have already provided us with valid settlement details, they will be used to settle your Club account.



## **IMPORTANT INFORMATION FOR MEMBERS**

If you have indicated that you would like to have signing privileges to your Club account, the account that you have nominated for the payment of your membership subscription (either credit card or transaction account) will be used for the payment of your incidental expenditure.

Settlement of incidental charges and your membership subscription will be by direct transfer from the nominated account on approx the 20<sup>th</sup> of each calendar month. A statement of account will be issued to you in the first week of each calendar month for any membership subscription or incidental charges.

### **Payment Type**

The annual membership can be paid in a lump sum payment or in monthly instalments.

### **Monthly payments**

Monthly payments must be from a nominated credit card or transaction account.

A statement of account will be issued to you in the first week of each calendar month, for the previous month's membership subscription and any incidental food and beverage charges. Settlement of monthly instalments is by direct transfer from a nominated credit card or transaction account on approx the 20<sup>th</sup> of each month. Settlement of the monthly subscription and any incidental expenditure must be from the same nominated account.

### **Annual payments**

You may pay your subscription annually. Your first annual payment can be made by credit card, direct debit from a transaction account, cheque or money order. Your second and subsequent annual subscription payments will be debited from the nominated credit card or transaction account which is provided for incidental charges.

### **Incidental Expenditure – Signing Privileges and Settlement details**

The Club provides a credit facility and signing privileges for all members to charge food and beverage expenditure to their Club Account. It is mandatory that all Members provide The Club with details of a credit card or direct debit so charges can be automatically debited from this nominated account. If you choose to pay your subscription by credit card or direct debit then this account will also be used for payment of incidental charges.