



Assistant Banquet Manager

APPLICATIONS CLOSE 12.00 NOON, FRIDAY 23RD OCTOBER

The University Club of Western Australia requires an experienced and professional Assistant Banquet Manager to join its very busy and dynamic Banquet team.

This position would suit a person who is extremely hands-on and wants to develop their career. Strong leadership and supervision skills and the ability to work under pressure are essential for this role, as you will be responsible for supervision of up to 35 food and beverage attendants and multiple functions.

This is a fulltime position providing support to the Banquet Manager and the other Assistant Banquet Manager.

The successful applicant must possess

- Minimum 2 years experience in a function/banquets supervisory role
- Strong leadership and demonstrated ability to motivate a team
- Ability to work independently and show initiative
- Excellent written and verbal communication skills
- Willingness to work flexible hours

The Club is closed for three weeks over Christmas, meaning when hospitality is at its busiest time – you are on holiday!

The Club offers excellent working conditions and state of the art facilities. Benefits include 17.5% annual leave loading, public holidays, staff benefits card, uniforms, meals on duty, car parking at only \$7.50 per week and fantastic career advancement and training. Salary negotiable on experience.

The University Club is located on the banks of the Swan River on the heritage-listed grounds of The University of Western Australia. It has over 4500 members and facilities include 12 state-of-the-art private function rooms, a fine dining restaurant and café.

Applicants must have the right to work in Australia.

For further information please contact:

Hannah Davey
Human Resources Manager
Phone: 08 6488 4285
Fax: 08 6488 4833
Email: hdavey@universityclub.uwa.edu.au

